



ACT

Government

Education and Training

Timeline: School Enrolment for Prospective Students in 2015

This timeline should be read in conjunction with the *Enrolment of Students in ACT Public Schools Procedures*

28 April 2014	Enrolment starts for 2015 school year. Forms available at Applications for Enrolment of Student in ACT Public Schools <i>School Enrolment Management Plan</i> completed and on school website
30 May 2014	Applications for Enrolment/Transfer in 2015 close
2-6 June	Schools process applications.
9 -13 June	Schools unable to make offers email applications to the principal of the next choice school. Schools send letters to unsuccessful students informing them of the reason and their application has been forwarded to the next school. Schools who receive applications that do not include a 2 nd or 3 rd choice and are unable to accept send email to the principal of the Priority Enrolment Area school. NSW applications are to be forwarded to the Office for Schools for offers in another ACT school.
16 June 2014	Offers of enrolment dispatched by schools. Information on Review of Offer enclosed.
27 June 2014	Parents and carers advise schools of student's acceptance of offer.
4 July 2014	Applications for Review of decision by school closes. Reviews to be sent to the principal of the school where the application was unsuccessful.
25 July 2014	Review decisions dispatched to parents. Information on Appeals Process enclosed. Please send to: Letters of Appeal Office for Schools PO Box 158 CANBERRA ACT 2601 or email: officeforschools@act.gov.au
8 August 2014	Appeals close
13 August 2014	Appeal Panel convenes
19 August 2014	Decisions of Appeal dispatched for parents and carers. <ul style="list-style-type: none">• Ongoing - Applications continue to be received by schools and processed.• Ongoing - Priority Enrolment Area students placed in designated school.• High demand schools make second round offers for our-of-PEA students after appeal decisions