



ASBA

Australian School-based Apprenticeships



What is an ASBA?

- An ASBA, or Australian School-based Apprenticeship, offers students, 15 years and over, the opportunity to combine part-time work with structured industry-approved training whilst still attending school or college.
- An ASBA involves signing a Training Contract, which is approved by the State Training Authority (the Department).
- Students wishing to engage in an ASBA must be an Australian citizen, permanent resident, New Zealand passport holder resident for more than 6 months to enter into a Training Contract.



What is an ASBA Cont.

- The duration of an ASBA will vary depending on the level of the qualification – Certificate II or Certificate III.
- Certificate II - requires a minimum of 8 hours (equivalent to one day) in the workplace and a minimum of 3 hours off the job training per week.
- Certificate III - has a greater time and work/off the job commitment (a combined 15 hours per week) and may require further work and study after the completion of Year 12.
- A maximum of 20 hours (combined on and off the job) per week is applied to all ASBAs.



Who is involved in an ASBA?

- You
- Your employer
- Your parent/guardian (if you are under 18 years of age)
- A Registered Training Organisation
- An Australian Apprenticeships Centre
- Your school or college



Commitment

An ASBA is a commitment to sign into a Training Contract with your employer and co-signed by your parent/guardian (if you are under 18 years of age at the time of sign up).

Students must understand the importance, responsibilities and obligations associated with signing this legal document.

If you don't believe you can make that commitment then DO NOT PROCEED!



Benefits of an ASBA

- On successful completion you receive a nationally recognised vocational qualification along with your ACT Year 12 Certificate.
- For that component of the ASBA undertaken during years 11 and 12 you may receive points towards your ACT Year 12 Certificate.



Benefits of an ASBA cont.

- You are paid for the time spent in the workplace.
- You get valuable experience providing pathways to further training and employment.
- You have the opportunity to get a head start in your chosen career.



Current ASBA industries:

Certificate II Qualifications

- Animal Studies
- Automotive
- Business
- Community Pharmacy
- Community Recreation
- Construction
- Engineering
- Floristry
- Furniture Making
- Hairdressing
- Horticulture
- Hospitality
- Hospitality (Kitchen Ops)
- Information Technology
- Library/Information Services
- Meat Processing
- Retail
- Sport & Recreation
- Tourism



Current ASBA Industries cont.

Certificate III Qualifications

- Aged Care
- Automotive
- Business
- Carpentry
- Children's Services
- Dental Assisting
- Disability Work
- Electro Electrician
- Engineering – Fabrication Trade
- Trade Food Processing (Cake & Pastry)
- Furniture Making (Cabinet)
- Hairdressing
- Hospitality
- Hospitality (Commercial Cookery)
- Information Technology
- Plumbing
- Refrigeration & Air-Conditioning



How do you get an ASBA?

You need to find an employer - but how?

- Talk to parents, family and friends. They may know a business wanting to employ young people.
- Convert a part time/casual job into an ASBA
- Search the telephone book or newspaper
- Your school/college may be able to assist you
- Through a Work Experience placement
- Approach a Group Training Organisation (employs ASBA & then places them with host employer/s)



Why do Work Experience?

- It's a good way to ensure that you are genuinely interested in this particular industry area
- You must like the place of work and the staff
- They must also like you



School and College Help

- Your school/college offers support so that you maintain a balance between your school work and ASBA which includes on and off job training commitments.
- ASBA coordinators can also assist with job applications, resume building, interview techniques and often liaise with potential employers.



Questions
