



# Term 4 Roadmap: ACT Public Colleges



The number one priority in returning to onsite learning is to ensure the **health and safety** of students, staff and their families.

ACT Public Colleges Plan for Term 4 2021 *\* If health conditions allow \*\*College weeks are represented as Weeks 11-21 in term 4. These correspond to Weeks 1-11 in other schooling settings.*

Week by week guide

### \*\*Weeks 11 and 12: 5 October to 15 October

- Year 11 and 12 combined classes will remain online until full return of students from 18 October.
- Year 12 students can attend select onsite exams and assessments
- Year 12 Tertiary package students can attend onsite AST preparations
- Year 12 Tertiary package students can sit the AST onsite
- Year 11 students can attend select onsite exams and assessments (essential exams and assessments only that cannot be held from week 3 onwards) with clear separation from year 12 cohort and staffing
- Year 12 students can access onsite or telehealth appointments with school psychologists and other supports (Year 11 by telehealth/online only)
- Pathways planning/careers interviews available for year 12 students onsite. Year 11 students can access this support online.
- Year 12 students can access onsite VET/workshops/practical course catch ups
- ASBA completions/ Work Experience Placements (WEX) rescheduling for commencement in week 3 (in line with Public Health Directions)
- Students should leave the school site as soon as they have completed onsite activities.

### \*\*Weeks 13 to 16: 18 October to 12 November

- Years 11 and 12 classes commence return to onsite learning.
- Year 11 and 12 students can access onsite planning/careers interviews onsite
- Year 11 and 12 students can access school psychologists and other supports on site
- Practical assessments and VET competency assessments for year 11 and 12 students
- VET/workshops/practical course catch ups year 11 and 12 students (where they can be supported in line with Public Health Directions)
- Extracurricular activities will not proceed on site.

### \*\*Weeks 17 to 21: 15 November to 17 December

- Week 17: End of year exams
- Week 18: Marking and moderation. Students on site by exception only- e.g. assessment feedback opportunities. Students undertake Work Experience Placements (WEX).
- Week 19: Grade appeals. Year 12 farewell assemblies (subject to health conditions), system moderation, staff professional learning and planning for 2022
- Weeks 20-21: Report writing, professional learning and planning for 2022

General requirements

- All staff and essential visitors must check in using the Check in CBR app. Parents and carers should not enter the college grounds unless, except for an essential reason.
- All schools are required to have completed their COVID Safety Assurance plans and Reopening Checklist
- Timely and accurate student attendance (roll marking) is to be completed for each class (both online and onsite)
- All staff, visitors, and college students must wear a face mask on site, unless exempt, when eating or drinking, when communicating with a person who is hard of hearing, when exercising vigorously, when outside alone, or in an emergency. Masks may also be removed when performing tasks where wearing a mask may present a health and safety risk, however must be put back on when the tasks are completed. Masks are not required to be worn when people are alone in an office, or if a person is in a seated or standing position at a workstation in an office and 1.5 metres away from another person.
- Site specific cleaning plans will ensure regular cleaning of high touch surfaces (such as handrails and desks), frequently used objects (such as staff desk top computers), gym / PE equipment and facilities and bathrooms.
- All colleges have been assessed with plans in place to increase fresh air circulation. Ventilation systems will be adjusted to increase the fresh (external) air being supplied to classrooms that are connected to HVAC systems to reduce the chance of re-circulating airborne particles throughout the school environment. Classrooms that are not connected to large HVAC systems typically have external ventilation and split system AC units so the fresh air source can be readily controlled. Use of outdoor areas for learning is encouraged.
- All adults and students will ensure physical distancing where possible and maintain appropriate hand and respiratory hygiene. Density quotients will apply in non student areas (1 person per four square metres).

	<ul style="list-style-type: none"> <li>Mixing of staff cohorts will be limited. Cohorts will have identified common areas and their use staggered to reduce the number of staff accessing those areas at any one time. Number of staff should not exceed density quotients.</li> <li>Colleges will limit unnecessary physical interaction between students on school grounds and the mixing of student cohorts (those not routinely learning together) where possible. This does not apply to siblings. Cohorts should have identified shared areas and use of shared spaces will be staggered by cohort to reduce the number of students accessing those areas at any one time</li> <li>Colleges will continue to support learning from home for students who are medically vulnerable to COVID-19. Existing processes will be implemented to support students who cannot learn on site due to illness or medical vulnerabilities.</li> <li>Teachers will not be required to deliver remote and onsite learning to the same class.</li> <li>School based staff are essential workers. Children of school based staff are therefore allowed to attend their regular school for on site supervision in term 4.</li> </ul>
Facilities & Hire	<ul style="list-style-type: none"> <li>Hiring of college facilities is not allowed.</li> <li>Libraries can open for college use only.</li> <li>Canteens can operate on school sites with COVID safety measures in place.</li> </ul>
On-site visitors	<ul style="list-style-type: none"> <li>Colleges will limit the number of adults/visitors on site to those required for essential purposes only. Education support office staff should only attend colleges for essential services or supports for students and schools.</li> <li>Parents should avoid entering college buildings unless for essential purposes. Parent/teacher interviews should be held online or over the phone.</li> <li>NDIS providers/therapists can attend college-sites.</li> <li>Preservice teachers can undertake placements and onsite clinics in ACT colleges. AST supervisors can also attend during the AST.</li> <li>Tradespeople are allowed on site for emergency maintenance and repairs or pre-approved works only. The use / engagement of external trades / onsite services are subject to the approval of ICW via the relevant ICW Network Officer.</li> </ul>
Excursions and Out of School Activities	<ul style="list-style-type: none"> <li>Excursions and interschool activities are not allowed.</li> <li>Essential activities that are required as part of curriculum assessments (eg outdoor education) can proceed only when in line with Public Health Directions. These activities would need to be approved by School Operations.</li> <li>External training and work experience opportunities, including Australian School Based Apprenticeships can be supported in the local community where they are necessary to a student's program of study and operate in line with Public Health Directions. Employers should have COVID Safety Plans in place. These activities would need to be approved by School Operations.</li> </ul>
Assemblies, Performances and End-of-Year Activities	<ul style="list-style-type: none"> <li>Assemblies and performances not allowed until further notice. Year 12 farewell assemblies will be confirmed if health conditions allow.</li> <li>Further advice on graduations and formals will also be provided as soon as possible .</li> </ul>
Exams and Assessments	<ul style="list-style-type: none"> <li>The AST and other essential exams and assessments will be delivered face to face with COVID Safety measures in place.</li> </ul>