

Information for students electing to study from home 2021

This information is advice for students continuing with remote learning once school has returned.

Accessing Class Content

Students will access lesson content through **Google Classroom, where** teachers will keep materials and resources updated. Google Classroom, Google Drive, and the Google Docs suite, is accessible through the [Digital Backpack](#). If using a school-issued Chromebook students will have direct access to this content after logging in.

Digital copies of class resources will be on Classroom or can be accessed by emailing the teacher:

firstname.surname@ed.act.ed.au

Communicating with Class Teacher

Students may communicate with their classroom teacher directly via Google Classroom, Email, Phone (staff room during office hours) and Google Meets.

Regular contact with teachers (and Student Services if necessary) is extremely important. Students should look to initiate communication with teachers if they have questions. Not maintaining regular communication may affect the unit grade.

Engaging in Class

Students must **actively participate in at least 90% of classroom tasks** to be graded A to E. Teachers will have expectations for providing evidence of work completion. This may take the form of 'work logs' that are submitted regularly to the class teacher, responding and submitting to tasks through Google Classroom, and/or engaging in regular dialogue.

Expectations will vary between teachers so students must be very clear about what work they need to complete. If students are not participating, the teacher and/or Student Services will contact the student.

Continued non-participation places a student at risk of 'V' grading i.e., no points or unit scores will be awarded.

Workload

It is recommended that students continue to allocate an appropriate amount of time to complete assigned work whilst continuing to work from home. On average 5 hours per subject a week to complete class activities and assessment is appropriate. Further work may be necessary during heavy assessment periods.

Study Support can be accessed through Student Services.

Assessment Procedures

Assignments: Submission of assignments is digitally through Google Classroom. Students will be required to create digital copies of their assessment. They are encouraged to use Google Docs to create their work and to share it with their teacher so they can receive feedback on their progress prior to submission. For assessment pieces that are handwritten or not generated on a computer students should plan with their classroom teacher for submission (e.g., photo/film visual items, have assessment dropped off at school, etc.)

Exams: There will be some instances where the students will be required to physically attend the school.

- Unless a student is physically unable to travel to the school it is expected that the student will attend campus for exams. These will be arranged on a H line period when other students have completed class for the day. There will also be one day assigned in the exam timetable where students can attend for exams with minimum exposure to other people on the site.
- If a student is unable to attend school to sit tests, they may be able to sit tests at a time and manner organised in consultation between the student/parent, and the classroom teacher.